

**Millville Elementary School Parents Association
Minutes for October 2, 2008**

I. Attendance

Peggy Fowler	Kathy Stearman	Diane Homand
Kim Milliken	Cristen Flanagan	Julie Kearnan
Kim Fuller	Lynnea Jackson	Kara Kirby
Amy Thistle	Valerie Hilliard	Kari Pisano
Michelle King	Tanya Morin	Susan Archambault
Lenny Desjardins	Kim Desjardins	Kristen Emerson

II. Introductions – Welcome

III. Standard Reports

- A. Secretary’s Report for September – read and accepted
- B. Treasurer’s Report for September – read and accepted

IV. Old Business

A. Lunch with the Principal – Cindy Nordquist

- 1. Tanya Morin will be the host for October. Cindy needs volunteers for the rest of the year. Please contact Cindy if you are interested.
- 2. There are now 12 kids at the lunch so one more pizza is needed. It will only cost \$5 more.

B. A Day at the Farm – Cristen Flanagan

Because it was raining last Sunday, Wojcik’s provided us with a rain date for Sunday, October 12, 2008 from 10 a.m.–6 p.m. Present the flyer to receive the discounts.

C. Power to Save Kick-Off – Cindy Jolicoeur

- 1. The kick off for the school was October 1, 2008 in the afternoon and the event for the rest of the community was held later that evening.
- 2. The event went very well and received a lot of press. The event was on NECN and there was also an article in the Worcester Telegram & Gazette.

D. Community Reading Day – Kim Milliken – 10/24/08

- 1. The school sent out letters to the community looking for volunteer readers. The books read to the children will tie into the Green theme.
- 2. National Grid donated bookmarks to the school.

E. Millville Mile – Cindy Nordquist and Julie Kearnan – 10/31/08

This event is scheduled for the same date as the 3rd grade field trip. Need to check with Mrs. Tetreault to see if this is going to be rescheduled.

F. Millville Mall – Kari Pisano, Kim Milliken & Lisa Cournoyer – 11/7/08

- 1. Lisa C. received 4 applications.
- 2. The Dance Step wants to provide a free demonstration to the public. We need to check with Mrs. Tetreault for her approval. If she does approve, we will need to offer other entertainment businesses the opportunity to provide free demonstrations also.
- 3. Tanya M. will help set up and breakdown.

4. Kim F. sold \$75 worth of raffle tickets for the 50/50 raffle on Meet the Teacher Night. The Committee would like to have a table set up at the Parent/Teacher conferences to sell raffle tickets for the 50/50 raffle.

G. Variety Show – Kari Pisano & Kristen Emerson – 5/1/08 – 5/2/08

1. The theme this year is Movies.
2. Volunteers are needed for 14 different jobs: advertising and flyers, sponsors and donations, program design, ticket agent, concessions, t-shirt orders, light team, sound team, stage crew, backstage crew, props, site manager (making sure people are in the right part of the building), wall of fame coordinator – (printing messages on stars for people in the show) and videographer.
3. The Committee will hold an offline meeting to discuss charging extra costs to cast members.
4. They want to raise the ticket price to \$6 for adults and \$4 for children.
5. A \$400 working budget was approved.

H. Micro Grants – After School Clubs

No requests.

V. Communication and Membership

A. Newsletter – Cristen Flanagan

1. An electronic version will be sent out before Thanksgiving.
2. If you have any updates on events please send a quick email to Cristen so it can be included in the newsletter.

B. MESPA Web-Site – Peggy & Alex Fowler

Work in progress. Pictures of kids can be posted on the website without their names but waivers need to be signed.

C. MESPA Grade Parent – Peggy Fowler

1. Letters were sent out for each grade introducing the grade parent. One of the goals is to have the grade parent email the agenda to their grade so parents will know what we are discussing at that meeting.
2. The grade parents will try to get a directory for each class.

D. Volunteer Coordination – Kathy Stearman

1. The forms should have come home today.
2. Kathy will keep one master list of all email addresses for volunteers and people who receive the newsletter and minutes.

E. Welcome Committee – Julie Kearnan

No update.

F. MESPA Folders – Kim Fuller

No update.

VI. New Business and Upcoming Events

A. Adult Education – Peggy Fowler

1. Some volunteers have offered their time to teach night classes at the school for adults. Mrs. Tetreault has to get approval from the new superintendent.
2. Classes will run for 2 – 2 ½ hours (cost of supplies, if any, will be extra). All money will be donated to MESPA.

B. Family Portrait Day – Peggy Fowler – 11/15/08

1. The flyer created by Geskus was confusing. Peggy wants them to put the order form on the back of the flyer.
2. The turnaround time is one week and orders will be done before Christmas.

C. Holiday Shop – Kim Fuller

1. The delivery date is November 24. Shopping dates are December 2, 3, 4.
2. Volunteers are Amy Thistle, Kathy Stearman, Michelle King, and Kim Milliken.

D. Worcester Ice Cats – Kim Fuller

1. This is a family fun day. Tickets can be sold 2 ways: \$9 for a flat rate or \$13 with a free hot dog, soda and one hour of free skating. Kim is also trying to get free shots.
2. We are trying to book it February 21 (February vacation). We need a minimum of 150 people. Kim talked to Sue Fish. She said she would offer it to the Blackstone Middle School but she cannot guarantee anything. Kim and the rep for the Worcester Ice Cats also talked to BEPO and BEPO will get back to Kim.

VII. Committee Updates

A. Banking – Patrice Pickering

1. Michelle King offered to co-chair and be a volunteer. Other volunteers are still needed in order to start the program.
2. Patrice is hoping to start the banking program the first week in November.

B. Cultural – Tammy Austin

1. Kaleidoscope performed this September. The program was about anti-bullying and cost \$1,000. We received a coupon for \$100 and a grant for \$500 toward the cost.
2. We booked a show called I'm Special You're Special for 2009. This is a presentation about children with down syndrome. A foundation for children with down syndrome has been giving Kaleidoscope money for mini grants. Kaleidoscope offered us \$100 if we would book with them for next fall. We took them up on it and booked the program. Tammy has submitted the grant to the cultural council asking for a portion of the \$1,000.
3. We have booked Prismatic Magic for March 5th. This is a one hour presentation and costs \$875. Tammy has submitted the grant to the cultural council requesting assistance. If the school does not receive the grant there is no penalty for canceling.

C. Fundraising – Peggy Fowler

1. Year-long fundraising

a) Box Tops for Education – Kathy Stearman

Kathy will send the box out the end of this month.

b) Campbell's Labels for Education – Cindy Rainone

Peggy will check with Mrs. Tetreault to see if the school still wants to collect labels.

c) **Nestle Water – Go Play – Kari Pisano**

It was decided to use the labels for gym equipment for the school.

2. Fall 2008

a) **Meadow Farms Catalog – Peggy Fowler**

The kickoff date for the fundraiser is Monday, October 6. Peggy will type a letter for the teachers and inform them that if they have 60% class participation they will get to race a pig in the pig race.

b) **Meat Raffle and Spaghetti Dinner – Julie Kearnan & Cristen Flanagan – 10/24/08**

i.) It was decided to purchase the food with the grocery cards received as donations and have Tom Houle cook the food. Tom will bring pots, pans and utensils.

ii.) Cristen will create a program which will also include businesses that provided the donations for the raffles.

iii.) Volunteers are still needed for ticket sales and raffle tickets. A chaperone is needed for the kids' room.

3. Cash Donations – Kari Pisano

This was tabled to the next meeting.

4. Papa Gino's Fundraiser and High School Musical 3 – Kari Pisano

a) Kari spoke to Papa Ginos in Lincoln about having a discounted dinner on October 29, 2008 and also worked a deal with the movie theater in Lincoln for High School Musical 3. The school can either pre-sell tickets for \$5 and provide vouchers or prepay for the movie theater. The movie theater holds 150 people and MESPA would have to pay \$750.

b) A motion was made to sell tickets for \$5 for Wednesday, October 29. Kari will send the flyer to school for approval.

D. Recess – Michelle Belanger

A flyer went home looking for gently used games and toys.

E. Yearbook – Kim Fuller

1. New software will be loaded on the laptop at the end of the month. Kim will ask if the software can be put on disks for both her and Michelle to use.

2. Kim talked to Mrs. Amons about the theme for the yearbooks and their goal is to decide by the holidays.

VIII. Correspondence and Other Matters

A. Knights of Columbus - Walk for Hunger

Lenny Desjardins/Knights of Columbus is hoping to hold a Walk for Hunger next year. The walk would start at the Millville Elementary School and end at JFK/AFM Elementary School. All proceeds would benefit the Food Pantry in Blackstone/Millville. Lenny will talk to Blackstone and keep us posted.

IX. Mrs. Tetreault's Requests and Comments

There are no requests or comments.

X. Our next meeting is Thursday, November 6, 2008 at 7:00 p.m.