

**Millville Elementary School Parents Association
Minutes for April 3, 2008**

I. Attendance

Peggy Fowler	Janet Davis	Kim Fuller
Kathy Stearman	Tanya Morin	Cristen Flanagan
Kim Milliken	Diane Homand	Valerie Hilliard
Michelle King		

II. Introductions – Welcome

III. Standard Reports

- A. Secretary’s Report for March – read and accepted.
- B. Treasurer’s Report for March – read and accepted.

IV. Old Business

A. Variety Show – Kari Pisano and Kristen Emerson

- 1. Date: May 29th and 30th at 7 p.m.
- 2. Content: 75 cast members, plus crew; 20 acts, just short of two hours, with intermission it will be a full two hours. MTV T-shirts are the costumes. Miss Carson is helping to put together music on laptop so it is smooth.
- 3. Concession: Kim Milliken is organizing. It will consist of pre-packed chips, cookies, etc and water bottles and juice boxes. 2-3 people will be needed per night.
- 4. Tickets: \$5/\$3 for seniors. Peggy is in charge. Order forms will be sent through MES, try to post through the middle school e-mail. Volunteers can also sell tickets. There is approximately 300 seat occupancy.
- 5. Raffle: Kristen Emerson is donating a raffle basket to be filled with chocolates and webkinz.
- 6. Marketing: Cristen Flanagan has been helping to design posters and fliers.
- 7. Program: Kim Fuller is handling. Ads will be sold for \$20 for business card size. For an additional \$20 businesses can sponsor a ‘commercial’ in the show.
- 8. Videography: It would be nice to have the show taped and play it on cable afterwards. Also CDs could be sold to raise additional funds.

B. Newsletter – Cristen Flanagan

Thank you to everyone who helped with proofing. The newsletter is in with Mrs. Tetreault and will go out shortly.

C. Meat Raffle and Spaghetti Dinner – Cristen Flanagan

- 1. Date: Friday, October 24th, 5:30 p.m.
- 2. Food: Need to look into getting the meatballs, sauce, salad, gloves in bulk, cheap. Perhaps contact Tom Houle (local resident in food service industry), BJ’s, etc. Dian will check with Tom. Peggy will talk with Stop & Shop and Wal-Mart.
- 3. Tickets: Can sell 120 tickets. They need to say donation. \$7 adults, \$4 kids. Cristen will check with Lenny to see if we can pay them to print tickets, since they are all set up for this.
- 4. Raffles: Many baskets will need to be donated. Try to think of themes, i.e. sports, movies, etc.
- 5. Lenny’s Advice: Make sure we have enough people attend so that there can be a profit. Don’t run out of food!

D. PTO Expo – Cristen

Fundraising ideas: family fun night using new and different games; brain teasers game show; Meadow Farms pizza

E. Lunch With the Principal – Cindy Nordquist

May Host: Michelle King.

F. MESPA Web Site

In process. Alex is hoping to have something to show by the end of the month.

G. BMEF Golf Outing – Friday, August 1st

Peggy thinks tickets are \$150.

H. Mother & Son Dance

1. DJ – Tanya’s husband has the equipment and music and is willing to do it for free!
2. Invitations – Peggy is hoping to have them out by April 28th.
3. Decorations: Sarah is working on a “Greased Lightning” red, black, and white theme.
4. Food – Tanya will coordinate food donations.
5. Volunteers: 3 volunteers will be needed at the dance to help at dance, preferably someone without a son.

I. 5th Grade Celebration

1. Montage – photos have been sorted and organized. They will be scanned shortly.
2. Breakfast – Diane contacted Carol Judd, head of MES food service. We are all set with the same prices as last year.
3. T-shirts - \$7 a piece from Larsen Associates. Order forms have gone home.
4. Breezy Acres – Deposit has been sent in. We need to let Mrs. O’Neil know that we are not providing ice cream this year and ask her if we can send the breakfast and Breezy Acres info together.

J. Spirit Items

Beach towels and backpack totes were presented. We are only interested in the beach towels, especially the blue sample. Patrice will get prices.

K. Staff Appreciation – Kathy Stearman

1. Date: Friday, May 9th
2. Invitations: Kathy has found invitation paper, however, she will need more as there are about 75-80 staff.
3. Volunteers: needed the day before for set-up and the day of to serve and clean-up.
4. Food: Volunteers will be baking; pecan rolls will be ordered from Wright’s Farm; fruit salad
5. Raffle: Gift cards will be done again, however, only 3 this year.

V. New Business and Upcoming Events

A. Nominating committee

Kim Milliken and Diane Homand will be in charge of the nominating committee this year.

B. Kindergarten Graduation – Kathy Stearman, Kim Milliken, Michelle King

1. Date: June 18th
2. Balloons should be purchased as soon as possible.
3. \$150 working budget was approved.

VI. Committees

A. Banking – Patrice Pickering

No update.

B. Yearbook – Janet Davis

1. Editing Sessions: Tuesday, April 29th, 7 p.m. and Friday, May 2nd at 9:30 am at Janet’s house. Many eyes will be needed! If you can help at all please come.
2. Proof will be given to Mrs. Tetreault Friday afternoon, May 2nd.
3. The final copy needs to be sent to Geskus on May 17th.
4. Kim Milliken is handling orders. Order forms have gone out and 43 orders have already come in.

C. Cultural – Tammy Austin

No update.

D. Volunteer – Kim Fuller

No update

E. Fundraising – Peggy

1. Year-Long fundraising

- a) Box Tops for Education – We should try to think of something fun to motivate people. Peggy has heard of a school where out of two male teachers, whichever one gets the most amount of box tops in their bin, will be the one to do dress up as a woman. We should try to think of something fun like this for us.
2. Flower/Bulb fundraiser – so far only 10 orders.
3. Fall 2008
 - a) Online magazines – Kim Fuller. Through Reader's Digest you can set up an account where people can order magazines from the MESPA web site year round. People would be able to renew their subscriptions. MESPA would receive a %40 profit.
 - b) Community Discount Cards – Kim Fuller. This would look like a credit card, but act as a year-long coupon. There is a company that could put the card together and procure business participation. This would cost \$5.50 per card, and the businesses may not be local to us. If we put the cards together ourselves, it would cost us \$1.25 per card, but we would need to put in a lot of effort negotiating with local businesses. In both cases we would sell the cards for \$10. Kim will see if Cristen would be interested in helping with this.
 - c) Trivia and Spelling Bee – Michelle King. Many towns do this. Volunteers would serve as emcee, DJ, and judges. Teams of 3 would register with a fee. Teams could get sponsors to help with the cost of the fee. Tickets would be sold. Trophies could be awarded. There is a lot information available on-line as far as spelling lists, trivia questions, etc. Volunteers would need to be identified to spearhead.

F. Welcome – Tammy Austin

No update.

G. Recess – Donna Tringali

No update.

H. Beautification - open

No update.

VII. Mrs. Tetreault's Requests and Comments

A. Requests

1. Miss Carson is requesting a stipend for a folk dance club for grades 4 and 5. She would like to start the week of April 16th and run through May 28th. This was put on hold due to lack of funds.

VIII. Our next meeting is Thursday, May 1, 2008 at 7:00 p.m.