

Millville Elementary School Parents Association
Minutes for June 7, 2007

I. Attendance

Peggy Fowler	Janet Davis	Kim Fuller
Kathy Stearman	Kate Correia	Valerie Hilliard
Sherrie Forget	Lisa Cournoyer	Eileen Tetreault
Cindy Nordquist	Diane Homand	Cindy Rainone
Kim Milliken	Cristen Flanagan	Robin Lahue
Lisa Foster	Mike Foster	Elaine Provost
Tammy Austin	Maria Olbrys	Kari Pisano

II. Introductions – Welcome

III. Standard Reports

- A. Secretary's Report for June – read and accepted.
- B. Treasurer's Report for June, July, and August – read and accepted.

IV. Old Business

A. Field Trip Buses

Last year's total was \$2,615.00. A budget of \$2800 was approved for this school year.

B. Kindergarten Graduation – Janet Davis and Kim Milliken

The total cost was \$96.54, with most of the cost being for the mylar balloons. Everything went well, and there was plenty of food.

C. 5th Grade Celebration – Patrice Pickering and Peggy Fowler

The fifth grade celebration happens on the second to last day of school and includes a breakfast for students and their parents; a DVD montage with photos of students as they were growing up; middle school t-shirts; and tickets to Breezy Acres for the afternoon. A budget of \$1500 was approved for the 2008 celebration.

D. Kindergarten Tea and Tour – Peggy Fowler and Janet Davis

The tour happened on Friday, September 7th and was very useful for MESPA to reach out to incoming families.

E. Fall Fundraising – Peggy Fowler and Diane Homand

1. Pizza

a) The fundraising packages will be going home tomorrow. The package will include the details and order form for Corbi's Pizza, but also includes information on the upcoming pie sale as well as the preferred option of cash donations. The pizza fundraiser will run until September 28th.

b) Samples of the pizza will be available at Meet the Teacher Night. Kim Fuller, Peggy Fowler, and Diane Homand have volunteered to cook the pizza in the ovens provided by the company.

c) Pig Race – The annual tradition of having a toy pig race between the top selling class and the top participating class will continue for this fundraiser. It is all for fun with the whole school coming to watch the race in the gym. Both classes will receive an ice cream party.

d) Prizes – top sellers will receive a \$50 Toys'R Us gift card with a raffle for all participants of 15 \$10 Toys 'R Us gift cards. A working budget of \$300 was approved. *Cash donations will also count towards these prizes and the pig race.*

2. Pies

a) The pie sale will kick off before the pizza orders are in due to the lead time needed to custom make all of the pies.

b) The pies are from Chef Pierre. They are very large and reasonably priced.

- c) Prizes – While there will not be a pig race for this fundraiser, the same gift card prizes will be offered. A budget of \$250 was approved.
3. Cash Donations – In all fundraising, cash donations are always accepted. With a cash donation 100% of the money goes directly to MESPA and the children of MES.
4. BJ's Membership – Peggy will look into doing this fundraiser again in early December. There would be \$10 off the membership price with an additional 3 months. \$5 per member will come back to MESPA. Time would be added on to already existing membership.
5. Goal for all fall fundraising - \$15,000.00

F. School Pictures – Janet Davis

1. School picture day is October 5th. Volunteers are needed and they will receive a free packet. The volunteers for the day are Kathy Stearman, Kari Pisano, and Janet Davis. Cristen Flanagan is a back-up. The volunteers will be needed all day starting at 9 a.m.
2. Family Photo Day – MESPA is once again pursuing this possibility of offering family photo sessions at the school on a Saturday. The sitting fees and 20% percent of the packages would go to MESPA. Janet is in contact with Geskus to organize this for a Saturday in October.

G. Newsletter – Cristen Flanagan

The first newsletter has already come out and it was great! The goal is to send out 3 or 4 per year. Cristen would like to send out monthly e-mail supplements to those who have signed up. Chairs of events and committees should send information to Cristen, even if it is just blurbs of info she can format it for the newsletter.

H. Volunteer Update – Kim Fuller

1. Kim, Janet and Cristen met this summer to come up with a form to get information on volunteers. The form was sent home with the newsletter. In this way MESPA will have a better idea of who is available to help at different times and with different tasks. Another form will also be given out at Meet the Teacher night with class specific needs.
2. All volunteers need to be CORI checked. The volunteer will need to present a state ID in person to either Mrs. O'Neil or Mrs. Tetreault. This can be done at Meet the Teacher night, anytime during school hours, or at any school in the district. The CORI form takes a few weeks to process; you can e-mail Mrs. Tetreault to find out if you have been approved.

I. MESPA Folders – Kim Fuller

Kim has worked to create folders for all of the events and committees that MESPA operates. These folders are to explain all of the necessary steps needed. They include sample forms, timelines, etc. Any volunteer chairing or helping with an event can use a folder.

V. New Business

A. Meet the Teacher Night – Peggy Fowler

As mentioned above, pizza samples will be available and volunteer forms will be distributed.

B. Lunch With the Principal – Cindy Nordquist

1. For this event, each classroom teacher chooses a student for each month who has demonstrated good character or who has been working hard. Each student receives a certificate, a letter is sent to their family and they get to have lunch with Mrs. Tetreault. MESPA provides the pizza lunch, including juice and a snack (substitutions for dietary needs are also made). MESPA also provides a host.
2. Cindy is the organizer for this event this year. Volunteers will be needed on a monthly basis from 11:20 to 1:00 p.m. Cindy does all of the ordering and organizes all of the supplies, making this event very fun and easy for the volunteer host.

3. A working budget of \$500 was approved.

C. Community Reading Day

1. For this event, MESPA invites members of the community to come into the school and read to all of the classes, preschool through fifth grade. The goal is to show students that reading is so important that all of these people would take time out of their work schedules to come read to the kids. In addition, MESPA purchases a book for each of the classes, as well as a book for every child.
2. Co-chairs this year are Kim Milliken and Kim Fuller. Kathy Stearman, Christen Flanagan, Kate Correia, Maria Olbrys, and Janet Davis will also be helping.
3. A working budget of \$1200 was approved.

D. Millville Mall – Kari Pisano

1. For this event, MESPA coordinates local businesses for a vendor fair in the cafeteria. There are 25-30 vendors and each vendor donates an item for the raffle table. The cafeteria is decorated for the holiday, refreshments are provided, and there is a mall atmosphere created. Since many of the vendors have breakable items on display, the intention is for this to be an adult event.
2. The mall this year will be taking place on Thursday, November 1st from 6-9 p.m. Volunteers will be needed on the day of the event for set-up, staffing the raffle table, refreshments, and clean-up. Sign makers are also needed. If you would like to help please contact Kari at 883-5735.
3. Since this is the fifth annual mall, Kari is hoping to solicit a big ticket item for a month-long raffle during October with the winner to be drawn the night of the mall.
4. A working budget of \$300 was approved.

E. Millville Mile – Cindy Nordquist

1. This event is run by Phys.Ed teacher Mr. Isenberg. It is a one mile race around the school and the playground for third, fourth, and fifth graders plus any adults that the students invite to participate with them.
2. MESPA coordinates refreshments and helps to keep track of the order in which runners come in. Every participant receives a ribbon. Volunteers to help are Cristen, Robin, and Elaine, with Cindy as chair.

F. Year Long Fundraising – Diane Homand

1. Box Tops for Education and Campbell's Labels for Education – Students and families bring labels into school which are collected and submitted. Last year there were enough labels collected that Mrs. Tetreault was able to order a listening center for the special education room. Kathy has volunteered to help collect, cut, and count labels, but additional **volunteers are needed**.
2. Hannaford Helps Schools – Purchasing qualifying products gives you a coupon which you can drop into the MES slot at the kiosk on the way out. The program runs from September through early December. The school receives a check at the end of the program.
3. Goodsearch.com – Using this search engine will earn money for the school. Just go to www.goodsearch.com and type in Millville Elementary School.

VI. Committees

A. Banking – Patrice Pickering

Students in grades 1-5 are given the opportunity to open a Save For America account through Dean Bank. They can then deposit money into their account on Fridays during lunch. Small incentives, such as pencils, are used to encourage participation. **Volunteers** are needed as bank tellers during lunch on Fridays. Contact Patrice at 883-2437.

B. Yearbook – Janet Davis

The yearbook committee will be meeting monthly on Monday evenings at Janet's house, 158 Main Street. The first meeting is September 24th at 7:00 p.m. During this meeting tasks will be itemized and assigned. So far volunteers include Kelly St. Gelais, Elaine Provost, Lisa Cournoyer, Kim Milliken, Cristen Flanagan, and

Kim Fuller. Anybody else wishing to be involved should contact Janet at 883-9053.

C. Recess – Donna Tringali

1. The recess committee met the Friday before Labor day to freshen the painted lines on the hardtop for the recess games. Participants included Donna and Steve Tringali, Patrice Pickering, and Randi Harvey.
2. The suggestion was made for the committee to inventory games used for indoor recess.

D. Beautification – Kari Pisano

Kari has an idea of possibly implementing a plan to 'adopt-a-site' on the ground around the building. Please speak with Kari if you are interested. A donation of loam will definitely be needed.

E. Cultural – Tammy Austin

1. The committee plans to offer two cultural events this year: Len Cabral, storyteller, and Kaleidoscope Children's Theatre. For the children's theatre, Tammy would like help deciding which of their programs to bring to the school. Contact her at 876-9415.
2. Since the deadline for grant submissions for this year is October 15th, Tammy will pursue programs to bring for the 2008-09 school year.

F. Volunteer - Already covered above.

G. Fundraising

There will be a meeting in January to discuss spring fundraisers.

H. Welcome – Tammy Austin

Tammy thanked new attendees and offered to be a resource for questions.

VII. Correspondence and Other Matters

1. MESPA received a thank you note from the Blackstone Millville Education Foundation (BMEF) for sponsoring a hole at their annual golf tournament held in August. BMEF issues grants to teachers in the district for various programs and trainings. The tournament this year raised \$6300.
2. Joyce Mundus, previous MESPA president now residing in Iowa, sends greetings.
3. Kate Correia offered a thank you for the raffle item she won at the tea and tour.

VIII. Mrs. Tetreault's Requests and Comments

A. Comments

1. Dr. Levine is the new Superintendent. He would like to attend the next MESPA meeting. Tammy Austin will extend a formal invitation to Dr. Levine.
2. The water at MES is now safe to drink!
3. The first MES newsletter of the year details all of the new staff and their credentials.
4. Candidates are needed for the School Council. The school council helps to write the school improvement plan. Three parent representatives are needed and one community representative. Voting will take place at Meet the Teacher night.
5. There is a new roofed portico by the gym door which will help to prevent the snow from backing in. Mr. Geraghty, a local contractor, installed the portico.
6. The town will be working on the access road behind the school to improve drainage on October 1st and 2nd. There will be indoor recess on these days.

B. Requests

1. Mr. Isenberg would like to introduce a new walking program for the senior citizens of Millville in the gymnasium during the winter from 7:15 – 8:00 a.m. He also requested an amount not to exceed \$170 for the purchase of ribbons for the Millville Mile. This was approved by MESPA. His other requests will be considered at the October meeting.

IX. Our next meeting is Thursday, October 4, 2007 at 7:00 p.m.